

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

09-02-020C

OPEN PERIOD:

10/1/2009 – 10/22/2009

JOB TITLE:Supervisory, Supply
Systems Analyst**PAY GRADE AND SERIES:**

GS-2003-09

PAY RANGE:

\$46,625 - \$60,612

POSITION LOCATION:

Camp San Luis Obispo, CA.

APPOINTMENT TYPE: PERMANENT NON-DUAL ON BOARD**STATUS** Must submit a copy of SF50 for status verification**PDCN #:** N0057000**AREA OF CONSIDERATION:** CURRENT CNG TECHNICIANS WITH
COMPETITIVE STATUS.**Security Clearance Required:**

National Agency Check

Key Requirements:

THIS POSITION MAY BE CONCURRENTLY ANNOUNCED VA09-02-020. ONLY ONE OF THE ANNOUNCED POSITIONS WILL BE FILLED. REFERRAL AND SELECTION WILL BE IAW CNG FPR 335.

THIS IS A PERMANENT POSITION

This position is Branch Chief for the Materiel Management Branch, Supply and Services Division of the United States Property and Fiscal Office (USPFO). The primary purpose of the position is supervision of subordinates and analysis of supply management procedures, services, and directives.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification is authorized upon approval.

PAYMENT OF PERMANENT OF CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) is authorized upon approval and subject to the provisions of the Joint Travel Regulations

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

Supervisory, Supply Systems Analyst GS-2003-09: Must have 1 year equivalent to at least GS-7 in preparing and implementing supply programs in one or more areas of supply; experience interpreting and explaining overall supply regulations; regulatory or administrative, or other work which demonstrates the independent performance of surveys and studies related to supply work; experience which demonstrates the ability to plan, and correlate program functions as they relate to supply operations.

KNOWLEDGES, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Ability to develop plans, programs, and policies related to supply programs.
2. Ability to interpret and explain supply regulations and procedures.
3. Knowledge of administrative, regulatory requirements related to conducting surveys and studies.
4. Skill in determining supply costs, planning and budgeting, and evaluating supply management performance.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:

- Master's or equivalent graduate degree;
- 2 full years of progressively higher level graduate education leading to such a degree; or
- LL.B. or J.D., if related.

COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Participation in direct deposit is mandatory.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment or a current resume.
2. Attach any required documents (see Required Documents below).
3. Submit application package to the California National Guard – HRO Office via email at

NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment or current resume (mandatory)
- Transcripts, if applicable
- Miscellaneous Items (i.e., Flight Records, Bar Certification), if applicable
- SF-50/DD214 (Current or Former Competitive Employees, VEOA Eligible), if applicable
- SF 181, Ethnicity and Race Identification Form (optional)

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to

NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER